



**Join Our Team!**

# **LAKE BABINE NATION**

**Posted: May 10, 2021; Deadline: Until Position Filled**

## **COMMUNITY WORKFORCE ACCOMMODATION ADVISOR PROGRAM**

*The **Community Workforce Accommodation Advisor (CWAA) Program** is being developed with input from Indigenous communities along the Coastal GasLink Project route to support a positive workforce accommodation experience. Through the CWAA Program, Coastal GasLink and participating Indigenous communities will strengthen relationships by facilitating and supporting a positive workforce accommodation experience for both Indigenous and non-Indigenous communities along the Project route. They will be working two weeks in camp and one week out of camp. They will work a flexible schedule in a break-up season. Must be familiar with surrounding territories and recreational activities in and around Burns Lake. CWAA will have training available to them.*

### **RESPONSIBILITIES**

- Promoting understanding and respect for all residents within and around the accommodations
- Representing and sharing their community value interests with Project personnel
- Coordinating, planning, and implementing events and workshops
- Reporting to and interfacing between the Project and the Indigenous community, including weekly reports to management team and their community, such as identifying opportunities and gaps
- Developing an in-depth understanding of all the Workforce Accommodation Enhancement programs and offerings
- Reporting on program participation and feedback
- Analyzing the demand of programming, and based on demand, provide feedback on programming needs.
- Provide weekly reports to supervisor

### **QUALIFICATIONS**

- Knowledge of Burns Lake and surrounding area including Lake Babine Nation traditions and culture.
- Excellent Interpersonal skills, outgoing.
- Ability to multitask
- Basic computer skills
- Event Planning experience/skill
- Organized and excellent communication skills.
- Drug and Alcohol tested to be completed

**APPLY NOW!**

Philine West, *Human Resources Assistant*

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Successful candidates of short-listing will be contacted