



Join Our Team!

LAKE BABINE NATION

Posted: August 31, 2021; Until Position Filled

EARLY CHILDHOOD OUTREACH WORKER

Lake Babine Nation partnered with Ministry of Children and Families requires an experienced, highly motivated, Early Childhood Outreach Worker, under the Supervision of the Program Manager.

RESPONSIBILITIES

- Deliver quality care and services for children and families of Lake Babine Nation
- Weekly program planning, connecting with the community, home outreach, and administrative responsibilities related to program services.
- Provide leadership in keeping with the philosophy of the Early Learning and Child Care Program as well as for quality client service to foster child development.
- Provide information and advice to families of young children who are often excluded from services either because they live at a distance from the centre or because services are not provided in ways which suit their needs.
- Ensure all families in the area receive regular information about the Children's Centres services and activities.
- Provide coverage for absent ECE worker at the Woyenne Daycare when required.
- The ability to deliver cultural and traditional values to the children and families of Lake Babine Nation.
- Able to facilitate programs and services that are developmentally appropriate to ages 0-6 years old.
- Prepare cheque requisitions and other forms ensuring that appropriate procedures and approvals are followed up to their signing limit.
- Ensure that adequate records are maintained and compiled for the Manager so that they can report to sponsoring agencies.
- Regularly contact, and act as a resource for, parents and caregivers.
- Be aware of, administer and comply with personnel policies and collective agreement provisions.

QUALIFICATIONS

- Formal training in Early Childhood Education or in the youth and childcare sector.
- 1-3 years experience in the childcare profession
- Criminal Record Check
- Emergency Childcare First Aid
- Excellent communication, presentation, and interpersonal skills
- Excellent organizational skills and initiative
- Creative problem-solving skills

APPLY NOW!

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Successful candidates of short-listing will be contacted