



BAND TRANSFER BY BCR TO LAKE BABINE NATION

This letter informs that Lake Babine Nation (LBN) has adopted and passed this new transfer to LBN process by LBN Chief Operation Officer, Chief Executive Officer, and Chief Finance Officer and moving forward any transfer requests will now be reviewed with this new LBN process effective **March 11, 2024**.

Band Transfer by Band Council Resolution (BCR) package checklist:

- Instructions (this page)** **Letter of Reason** **Application Form** **Family Tree (LBN Lineage)**
- Three (3) Reference/Support Letters:**
 - one (1) from an LBN Member,
 - one (1) from your current band,
 - one (1) from your current employer **OR** if self-employed or unemployed, two (2) additional letters
- Pre-filled ISC Transfer Consent (Adult) form
- Pre-filled ISC Transfer Consent (for **each** Child or Dependent Adult) form

If you would like to continue with the transfer(s) by BCR to LBN, please provide the following in your letter of reason:

- Full Legal Name (as shown in your current band registry & status card) Date of birth
- Current registration number (10 digits) for **each** applicant wishing to transfer
- Phone, email, & current mailing address
- Reason: why you would like to transfer, your ties to LBN, about yourself, and what you can contribute to LBN.

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- Photocopy (front and back, in color) of current status card showing band and registration number.
 - Proof of connection to LBN (Birth Certificate – *bring original with parental information to be Certified Integrity Document Officer [CIDO] certified*)
 - \$50.00 NON-REFUNDABLE fee for each applicant** (*including minor children*) in which can be paid CASH to the LBN Finance department
 - Applicant must attend the Annual General Assembly (AGA) in-person at their own expense to present yourself and prepare a speech to the LBN Community as to why you would like to transfer to LBN.
 - Applicant **must submit** a criminal record check for each applicant ages 16 years & over.

Please complete and return package to membership no later than two (2) months before the next Annual General Assembly in person at the Woyenne Administration building or via mail.

If you have any questions, please contact Membership by calling the Woyenne Administration building or email LBN-membership@lakebabine.com