



## LBN INCOME ASSISTANCE & DISABILITY BENEFITS INFORMATION

There are many types of disability benefits. **Lake Babine Nation (LBN) does not run its own Disability Program**, but we do offer **Income Assistance**. If you have a disability, you may be able to apply for a **Persons with Disabilities (PWD)** designation through LBN Social Development.

- Applications are reviewed by **BCANDS**
- If approved, you will receive **Income Assistance at the PWD rate**

### Annual Reviews (Required)

To keep receiving Income Assistance:

- **Your family unit must complete an Annual Review**
- Reviews are done **once a year (March to be eligible for April 1<sup>st</sup>)**
- Reviews may also happen if your **family situation changes**

### Why Annual Reviews Are Required

Annual Reviews are part of **Indigenous Services Canada (ISC) policy** and are used to:

- Confirm your **current and past eligibility**
- Ensure your information is **accurate and up to date**
- Review your **income and assets**
- Adjust your assistance if needed
- Identify and record any **overpayments**

### What Happens During a Review

We will:

- Review case files
- Compare your information with **third-party checks**
- Collect any **additional required information**
- Update your file and record outcomes

### Required Documents

You will need to provide:

- **Bank statements**
- **Financial documents**
- Other **verification documents**

**Important Requirement** - Completing your Annual Review is **mandatory**.  
If it is not completed, you will **lose eligibility for continued Income Assistance**



LAKE BABINE NATION

**Social Development Department**

*Phone/Fax: (250) 692-4700*

*Toll Free: 1(888) 692-3214*

### **Condition for Continued Eligibility**

*The requirement to complete an annual review when requested is a condition of continued eligibility and is not appealable.*

*A family unit ceases to be eligible for assistance if the recipient and dependent spouse where applicable fail to attend the annual review when required or to provide necessary documentation when requested.*

### **Annual Reviews/Indigenous Services Canada (ISC) Policy**

*To be eligible for income assistance or disability assistance, each person in the family unit must continue to satisfy the conditions of an annual review. Annual reviews are conducted annually for the new fiscal year in March for April 1st every year, and they may also be completed when family situations change or when there are questions related to the family unit's eligibility.*

*Annual reviews are required per policy; an annual review is an administrative process to determine the accuracy of information used to determine current and past eligibility. An annual review updates the information on the recipient's case file. It includes examining and analyzing information on a recipient's case file and comparing it to the information obtained from third-party checks and documents provided by the recipient, gathering additional information, recording outcomes, and if necessary, adjusting the amount of assistance and/or identifying, calculating, and recording overpayments.*

*Annual reviews also determine if a client is eligible for continued income assistance. The requirement to complete an annual review is also a condition of continued eligibility.*

*The annual review confirms recipients continued financial eligibility by focusing on the family unit's income and assets. Bank statements, financial documents, and verifications are required for annual reviews.*